

Minutes for Committee Meeting

Wednesday 2nd May 2018 at 5.45 pm
Quay House, Kingsbridge

Meeting Chairman: Samantha Dennis

Treasurer: Peter Richardson

Secretary: Katharine Harrod E-mail: info@kingsbridge-salcombe-chamber.co.uk



Membership target figure – 200 Members by June 2020

1. **Attending:** Samantha Dennis, Peter Richardson, Katharine Harrod, Mike Fice, Nikki Turton, James Spencer, Carol Horton, Steve Mammatt, Josh Gardner, Rufus Gilbert, Wayne Grills
Apologies: Raymond Hayes, Jackie Smith, Gemma Edmonds, Nick Walker, Deb Ward, Catherine Gillen, Dominic Trounce
2. **Agree Minutes of last Committee: March '18** – The minutes were agreed without alterations.
3. **Matters Arising:**
 - PR has not received the Modbury Barrow Market details.
 - RG will contact Modbury Parish Council re the Christmas lights.
 - KH contacted Modbury Parish Council but received no response.
 - SD advised the bollards by the bus station have now been removed, the bollards around the square will be renewed with matching ones.
 - Gemma Edmonds has resigned from the committee, we thank Gemma for her contribution and wish her the best of luck in the future.
4. **2018 Primary Goals:**
 - **Increased Membership:** Membership currently stands at 141, new members since our last meeting include Devon Law, The Summit Path and Devon Media.
 - **Outstanding Subscriptions:** Monies are coming in and more people have now signed up to DD.
5. **Communications & Projects:**
 - **Website:** 75 Members are now on the website. Scott Baston of Zooming Feet has been invited to the AGM to obtain more photographs for the website and take the remaining headshots.
 - **Affordable Housing:** Carried forward to July meeting.
 - **KSCC Constitution** (refer to RHs email of 5th April)
Our constitution was last approved at the AGM in October 2009. With the welcome arrival of members from Modbury the constitution needs reviewing. RH has viewed the document and suggested the following amendments:
 - amendments need to be made to refer to Modbury; The name of the association will remain KSCC but references will be made to Modbury in due course once the agreed number of new Members have joined from the area.
 - in respect of 5.a the committee is limited to 10 unless otherwise agreed at the General Meeting - this should be the AGM? There are currently nine elected members and four associate members, keep as is.
 - In respect of 5.b we are meeting 6 times a year instead of 8 and therefore this needs to be agreed at the AGM; AGREED.
 - we need to be clearer about membership of the executive committee and committee members should be elected/re-elected at the AGM - between AGM's notice should be given of the proposed appointment of a new committee member for approval by the committee; AGREED

- there are inconsistencies in terms of definitions and whilst RH hasn't gone through it with a fine tooth-comb we need to sort out “his/her” and ensure that General Meeting refers to the AGM where appropriate; AGREED
 - in paragraph 7 there is a minor amendment required in the description of the TIA 1961; AGREED
 - in paragraph 9 we need to amend the date of the AGM to June; AGREED
 - in accordance with paragraph 12 the amendments of the constitution need to be approved at the AGM; AGREED
 - in accordance with paragraph 14 the constitution needs to be attached to the website. AGREED
 - RH hasn't undertaken detailed redrafting but simply puts these points to the Committee for debate and consideration first. RH will be asked to redraft and incorporate the above agreed points. **ACTION: RH**
- **Speaker Suggestions** (including AGM)
 The AGM is booked for 14th June at Bartons, Kingsbridge.
 Chairs/Tables have been booked and we require assistance again to move them from Quay House Garage to Bartons.
 The bar will be supplied by DT and we are awaiting a menu/price from Wild Artichokes in respect of the buffet. We understand the price will be in the region of £20, we will request that this price includes canapes. Wild Artichokes will also be invited to speak.
 Other suggested speakers include: Sea N' Shore and Keith Makepeace re Jens Gin
ACTION: KH
 Next Business Club September – Potentially Modbury, Bistro 35, large room at back. **ACTION: PR to investigate.**
 November – Fortescue Salcombe

Speaker Suggestions:

GDPR – Update

Importance of Cash Flow Forecasting – Sharon Armstrong

Speaker/Workshop on public speaking – Organise workshop in August and offer attendees the opportunity to speak at our September meeting.

Devon CC are holding another event in the area at Quay Auto Centre, Weds 27th June. We will publicise with our Members, SM will approach Kerala to provide a meal for those who would like to eat. Food bookings will be taken through the KSCC website. **ACTION: SM**

6. Treasurers Report:

Bank Current Account:	£7,164.97
Includes (Jack Tanner Award)	£508.64
Net	£6,656.33
Plus Deposit Account	£3,160.43

Total £9,816.76

We have yet to receive the promised funds from Modbury, but their accounts have now been completed so we should receive them soon.

Obtain copy of press release from Catherine Gillen – **ACTION: PR**

7. Kingsbridge Issues:

- Car Rally – 28th May 2018, organised by David Hanmer (DH) and Nick Walker (NW), future events will be organised by Axle Tramps. PR to discuss future organisation of the event with DH & NW. SM to provide details of Axle Tramps Contact to PR. **ACTION: PR & SM**
- Fair Week organisation is going well, CH now responsible for advertising, please contact CH directly for further details.
- KCX Saturday 1st December, online booking for stalls opening shortly. Sponsors and stewards required. Contact WG or SD for information.

8. Salcombe Issues:

- **Scaffolding** – complaints have been received from Fore Street Traders re the amount of scaffolding erected in Salcombe – in one week, nine separate scaffolding erections were installed. STC and DCC have been dealing with the issues. Noted; Scaffolding not allowed in Kingsbridge/Salcombe in July/August. A recent application for peak season scaffolding in Salcombe has been declined. All future scaffolding applications will be scrutinised.
- **Neighbourhood Development Plan** ([details here](#)) – responses from the latest consultation are now being formulated. Once drafted they will be publicised and the plan may be partially amended.
- **A Boards** – Numerous A Boards are appearing in Salcombe – Including boards for companies not based in Salcombe. Companies will be contacted via STC.
- **Batson Car Park** – Mayor Elect Nikki Turton will keep us apprised of developments **ACTION: NT**

9. Communications/news to/from:

- **Kingsbridge Town Council:** As of Tuesday, the new mayor will be Anne Balkwill, with Mike Jennings as Deputy. The Council Chambers have recently been refurbished, noted a picture of the Queen and a clock are missing. Fore Street task force is in place smartening up areas around the town.
- **Salcombe Town Council:** See Salcombe Issues.
- **Kingsbridge Information Centre:**
 - Traders in Kingsbridge took over the organisation of the Easter Egg Hunt and Window Dressing.
 - SD has recently been to meetings re other TICs in the area.
 - KIC are entering the 2018 Devon Tourism Awards.
 - KIC are running the car boot sales again – some dates remain for charities/organisations to take over – £40 payable to the KIC and all other profits to the charity.
- **Salcombe Information Centre:** The Easter Egg Hunt was well received, not as many taking part, traders pleased to be involved again. Thank you to the KSCC for funding the eggs.
- **Modbury update:**
 1. **Funds** - Funds are in the process of being transferred. c £2,700
 2. **Membership** – details of potential new members were provided for KH to contact, there are also more prospective members in the pipeline, these will be firmed up before the next meeting.
 3. **Christmas Lights** - The current committee are standing down, a new working group needs to be formed. The current group will provide back-up until the handover - new volunteers need to be sourced. A meeting is being called to discuss this.
 4. **Barrow Market** - The market co-ordinator has also stood down so again a new working group needs to be formed. A meeting has been called for two weeks' time to discuss this.

ACTION: Can anyone from the KSCC committee offer advice/support on the above two items?

10. AOB:

- **16-24 Work Club** – PR to speak to Johnny re continued association between KSCC and the Work Club. **ACTION: PR**
- **23rd June Emergency Service Show**, £20 per sponsor, one space free. On town square, demos – coastguard, police etc.
- **State of Kingsbridge Toilets** – very poor condition and getting worse! A deep clean has been undertaken and they have improved but are still in need of attention. **ACTION: PR to write to SHDC.**
- **New Committee Members to be added to website** – new members to provide information to KH for inclusion. **ACTION: New Committee Members**
- Christmas party to be organised for small businesses in the KSCC.
- Mentoring Scheme to be considered. **ACTION: Add to July Agenda.**

Date of next Committee meetings 2018: 4th July, 5th September, 7th November, venue Quay House, Kingsbridge 17.45hrs.