



KINGSBRIDGE & SALCOMBE Chamber of Commerce.

Minutes for Committee Meeting

Wednesday 7th March 2018 at 5.45 pm
Quay House, Kingsbridge

Meeting Chairman: Samantha Dennis

Treasurer: Peter Richardson

Secretary: Katharine Harrod E-mail: info@kingsbridge-salcombe-chamber.co.uk

Membership target figure – 200 Members by June 2020

1. **Attending:** Samantha Dennis, Peter Richardson, Katharine Harrod, Mike Fice, Jackie Smith, Dominic Trounce, Steve Mammatt, Mike Fice, James Spencer, Nick Walker, Catherine Gillen, Josh Gardner, Carol Horton, Rufus Gilbert.
Apologies: Raymond Hayes, Sharon Hard,
2. **Agree Minutes of last Committee:** January '18 – agreed without alteration.
3. **Matters Arising:** The quay wall will be rebuilt in spring of 2019
4. **2018 Primary Goals:**
 - **Increased Membership:** We've lapsed some members recently, there is no obvious reason for this, reasons include retirement, sales of businesses and one case of liquidation. Where possible we are contacting the new business owners and inviting them to join.
New Members this year include: Flying Fryers, Tailored Games, Kingsbridge Eye Care, Luscombe Maye, Market Landing, Pretty Local, Speaking HR and we're still awaiting DDs from the Crab Shed and Devonia Media. New Members are effectively cancelling out the lapses.

The business club meeting at the Crabshell Inn was attended by 52 people with over 30 staying for supper following the event.
The next event we hope to hold at the Fortescue in Salcombe, we await a response from David Moxham.
Speaker suggestions include Carol Horton – Kingsbridge Fair Week, Sole Trader Talk, Salcombe Gin,

ACTION: Speaker Suggestions to be added as future Agenda Item.
 - **Outstanding Subscriptions:** January to March have been chased and received a positive response to date. March to June will be chased as they fall due for outstanding fees, July to December are being chased.
5. **Communications & Projects:**
 - **Website:** 67 of our Members have their details on the site, so we're halfway to the goal. New information comes in regularly and those sending in completed forms have been given priority. KH now needs to make up listings for those members who have been reminded but have chosen not to send in their details.
We've been advised of a spam alert from one of our members. No one present had experienced this problem. Info to be sent to SM to review. **ACTION: KH to send to SM**
 - **Modbury Chamber of Commerce & Updated logo:** With effect from 31st March Modbury Chamber of Commerce will be merging with the KSCC. To change the name of the organisation is not appropriate at present, however, the logo will be modified and once ten Modbury members have joined the new logo will be implemented.

Once the Modbury 2017 accounts have been finalised the remaining monies (appx £2k) will be transferred to the KSCC account on the understanding that we continue to support certain Modbury organisations.

The Christmas lights would be better dealt with by Modbury Parish Council with support from the KSCC.

A press release will be included in the Modbury Messenger and the Modbury News (dealt with by Alison, an employee of CG).

We are considering a Business Club event in Modbury and will investigate options for Breakfast Clubs.

ACTION: CG to provide information re Barrow Market to PR
RG to approach Modbury PC following discussion with CG re Christmas lights
KH to view Modbury PC website and obtain relevant information.

- **Affordable Housing:** A survey monkey questionnaire will be composed and approved by the Chairman before being issued to all Members. Following this, a subcommittee will look at the statistics with a view to raising the issues with the relevant authorities. **ACTION: KH**

6. Treasurers Report:

Bank Current Account:	£7,136.80
Includes (Jack Tanner Award	£ 508.64)
Net	£6,628.16

Plus Deposit Account	£3,159.88
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Total	£9,788.04
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Accounts for 2017 are complete showing a deficit of £1,000 in line with expectations and is well within our resources.

The merger with Modbury Chamber continues to progress satisfactorily and next month it is expected that we will have received the balance of their funds, about £2k. Initially these funds will be ringfenced for use in Modbury. Those organisations in Modbury that have received financial support from the Chamber in the past will continue to receive that support during 2018 from those funds. In the future when we have a significant number of members from Modbury we should be able to expand this support directly from our funds.

PR ran through Appendix A, all present agreed to accept the recommendations offered.

2017 Year End Accounts.

PR provided Year End Accounts for 2017 – see Appendix B.

We made a deficit that we had not planned for in 2017 as we discovered that the KIC had been paying our website fees for a period of five years. The deficit is more than covered by our reserves.

PR was thanked for all his hard work over the past ten years as Treasurer.

7. **Kingsbridge Issues:** SD advised that there is a subcommittee who are looking to improve Fore Street. The total monies allocated to this fund £25k.
The Grant Aid Scheme is not available during 2018.

Bollards have been sited on the town square by SHDC in the area where the ambulances are normally located during large events. The issue is being raised at the next KTC meeting. **ACTION: Update to be provided at the May meeting**

8. **Salcombe Issues:** The Neighbourhood Plan is now in Regulation 14 Consultation. A summary has been sent to Salcombe Residents and details are available on the website too. The closure date for comment is 31st April. This consultation includes details re housing and employment space. A link will be forwarded to the Committee and all Members to read and respond (with a reference to the page numbers specific to business). **ACTION: KH**

Crabfest will probably have a marquee on the main car park instead of using Charlie Yeomans yard. Date Sunday 6th May.

9. Communications/news to/from:

- **Kingsbridge Town Council:** No additional information.
- **Salcombe Town Council:** Still in discussions with SHDC re street cleaning. A mayor elect is in place, Nicky Turton, MF will bring her to the next meeting and, all being well, she'll be formally elected in May.
- **Kingsbridge Information Centre:** The refurbishment has been completed, an invitation was sent to all for Tuesday 20th March to have a drink, celebrate the success of the KIC and to see the new internal layout.
- **Salcombe Information Centre:** No information provided by SIC
- **Modbury update:** No update

10. AOB:

- If anyone would like to advertise in the Fair Week, please contact CH.
- Welly Beer & Gin Festival 27th May
- Car Rally Monday 28th May
- Slapton Line – John Hart visited yesterday, the damage is horrendous. An engineers report is being prepared. The Government have pledged £2.5 million following a question from MP Sarah W to PM Theresa May to get the road repaired as soon as possible. Torcross car park should be opened by the end of the week but noted that the public toilets are not operative. The Memorial Car park is severely damaged, but the toilets and pay & display machines are intact, the aim will be to have it operative again for the season.
- Food & Music Festival, no alcohol will be allowed onto the site, alcohol to be consumed may only be purchased on site. The event will be completely non-plastic, all items will be compostable including those coming from Creeks End. Date 1-3rd June. Advertising on banners can be purchased, if any members are interested please contact SM.

Meeting ends: 18.50hrs

Date of next Committee meetings 2018: 2nd May, 4th July, 5th September, 7th November, venue Quay House, Kingsbridge 17.45hrs.

APPENDIX A

Kingsbridge & Salcombe Chamber of Commerce Draft budget for 2018

<u>Income</u>		£
150 members paying £59.40 subscription		8,910
AGM		600
Business club		1,200
	Total	10,710
<u>Expenses</u>		
Chamber Administration		7,000
	Surplus	3,710
<u>Discretionary Expenditure</u>		
Kingsbridge in Bloom	500	
Easter Indie Kingsbridge	250	
Easter Indie Salcombe	250	
Food & Music Fest	200	
Car Rally	300	
Fair Week	200	
Kingsbridge Celebrates Christmas	200	
Salcombe event (Unspecified)	200	
Salcombe Lights	200	
Notice Board	150	
Devon Chamber sub	322	
Clever Plastic	100	
Contingency	900	
	Total	3,772
Surplus /(Deficit)		(62)

Peter Richardson
Treasurer
11/02/18