

Agenda for Committee Meeting

Wednesday 6th February 2019 at 5.45 pm
Quay House, Kingsbridge

Meeting Chairman: Samantha Dennis

Treasurer: Peter Richardson

Secretary: Katharine Harrod E-mail: info@kingsbridge-salcombe-chamber.co.uk



Membership target figure – 200 Members by June 2020

1. **Attending:** Samantha Dennis, Katharine Harrod, Peter Richardson, Joshua Gardner, Nikki Turton, Raymond Hayes, Nick Walker, Carol Horton, Wayne Grills, Rebecca Weare, Catherine Gillen, Anne Balkwill, Rufus Gilbert, Steve Mammatt.
Apologies: Jackie Smith, Deb Ward, Dominic Trounce,
2. **Agree Minutes of last Committee:** January 2019 agreed without alteration.
3. **Invited Speaker:** Kevin Moore, Axle Tramps.
Axle Tramps assisted with the classic car event in 2018. Following discussions, Axle Tramps have now taken over the event. They are looking to make some alterations to the event to extend the duration of it i.e., a classic car run on the Sunday with the show being on the Bank Holiday Monday as usual. The Axle Tramps are keen to work with the KSCC to continue the event as a joint venture. Pre-booking would be encouraged with all those who pre-book being incorporated in an event guide which will be largely funded by advertising. There may be a fee charged to be involved in the run on the Sunday, this will cover the insurance cost for the one-day event. Insurance cover for the Monday will be provided as usual by KTC. PR asked for a separate meeting to discuss costing in detail.
ACTION: KH to provide relevant contacts to KM
4. **Matters Arising:**
 - Website update remains ongoing.
 - Employment land/planning applications re K5: There was a meeting attended by Tom Jones re the application and SD verbally confirmed the stance of the KSCC.
5. **2019 Primary Goals:**
 - **Increased Membership**
 - Outstanding Subscriptions – January, we have a small number of silent members who are still on the old Standing Order system, except for three active Members, all other January subs came in via GoCardless. We still have 12 Members who need to pay overdue subs from 2018, all have been contacted, the majority have also been spoken to. Including Associates, Membership currently stands at 158 as Bovey Construction have recently joined.
 - Website – Positive progress is being made but the update remains ongoing.
 - **Successful Business Clubs**
 - Dates for the Diary – 27th Feb HR Essentials £6 Members/£10 non-members, 28th March Gara Rock Business Club, 7th June Thurlestone Golf Day, 21st June AGM Bartons (TBC), 19th September Buckland Tout Saints Business Club. Dates are coming for Social Media, Making Tax Digital and Legal Planning for Businesses.
 - Speaker Suggestions: No additional suggestions were received.
 - Less Plastic/Plastic Clever Workshop the recording has now been viewed 132 times – feedback from the event has been excellent and several good contacts/links were provided at the event. We have thanked Amanda, Cheryl, Helen, Freya and David for all their assistance in making this a huge success. (<https://www.facebook.com/290205491019052/videos/2313826035484362>)
 - **Chamber of Commerce Youth Awards 2019**
 - Date & Venue, we have provisionally booked the Kingsbridge Library 17th October between the hours of 3.30pm – 7.30pm after which we will arrange a meal at the Mahabharat for those wanting to stay. Hire of the library will be charged at £10 per hour, chairs will be booked with KTC. Room to accommodate up to 100 people – this will mean some standing only. Martin Luckhurst from KCC has advised he would be happy to create the awards again.

ACTION: KH to take forward

Cllr Gilbert agreed to support the Youth Awards via a locality allowance. **ACTION: KH to apply**

6. Communications & Projects:

- Employment Land & Planning Applications: Salcombe have an application whereby a shop may be converted to housing.
The Coastguard are closing Hope Cove & Prawle and relocating, lifeboats will remain in situ.

7. Treasurers Report:

Current cash position

Bank: current account: -	£11,371.71
Includes:-	
(Jack Tanner Award	£508.64
Modbury Funds	£2,450.89)
Net: -	£8,412.18
Plus: Deposit account:	£3,163.23
TOTAL : -	£11,575.41

- Draft 2019 Budget: **See Appendix A**
There is an application form for new applicants to be completed prior to any new donations being approved.
The budget forwarded by the Treasurer for 2019 was approved unanimously

WG questioned the rate of the subscription fees and if it should be increased? The rate of subscriptions will be added to the March Agenda. **ACTION: KH**

8. Kingsbridge Issues:

- Kingsbridge Traders: Prior to Christmas it was agreed we'd encourage traders to join and we funded marketing for a late-night event.
No traders involved with the Kingsbridge event have joined since.
The traders have had two meetings so far and traders are looking to be pro-active in the town. The Kingsbridge Shops group plan to run more community events over the Easter Holidays to include a colouring competition photograph competition, best dressed window and hopefully a KSCC sponsored Easter Egg Hunt. They feel that the Egg Hunt is an integral part of the Easter Holidays and wish to add to that for the rest of the age demographic.
The costs to run the Easter Egg event amount to £700 for the towns of Kingsbridge & Salcombe.
The KSCC expect the two parties to work in conjunction with each other. A representative from the KSCC will meet with the Traders to agree a working plan and an agreement as to how the monies can be obtained. The KSCC preference is that they join the KSCC and create a working party to concentrate on Fore Street Chambers. **ACTION: SD**
- Kingsbridge In Bloom/Leanne Carr Marketing Proposal for approval. **See Appendix B**
SD introduced Appendix B in January, it was not on the agenda therefore no agreement could be made to spend the monies. The Appendix was forwarded, no feedback was received.
Proposal to contribute £1,000 as a Chamber from CH, seconded SD
KTC has agreed a donation of £500, the KSCC will apply to other parties for the remaining £500
ACTION: KH to send request to Kingsbridge businesses
- Grimsey Report & Proposal Received from SHDC
See **Appendix C** & view
<http://www.vanishinghighstreet.com/wp-content/uploads/2016/03/GrimseyReview04.092.pdf>
This report essentially would like to form a group from various town councils to improve our High Streets. SD attended a meeting at Follaton House, (Salcombe & Modbury will be invited to the next meeting). The KSCC were the only Chamber represented. The meeting was rather dominated by the future High Streets Fund which is designed to help struggling high streets – bids are available between £5m & £25m with a total fund of £500m. Initially expressions of interest are requested.
For the next meeting, issues affecting towns will be raised.
- Fore Street Traders & Anniversary – This is the 800th Anniversary of the granting of a charter for the right to hold a market in the town. A group of traders has been set up, the next meeting will take place on 8th

February at the Museum. If the team would like to come to a meeting or Business club the KSCC would look to support.

The event will be taking place 14th September and it is anticipated that a request for monies will be forthcoming.

9. Salcombe Issues:

STC are looking at increasing the size of the park & ride/if it needs to be moved.

If businesses have specific needs and issues the KSCC will be used as the forum to request feedback to STC via KSCC. **ACTION: NT to request from KH when ready**

10. Modbury Issues:

- Modbury is currently undergoing major roadworks on the High Street. The works are being operated with a delay of 2 – 3 weeks. A suggestion was made to request the contractor contribute to assist the High Street i.e., offer free parking in the area, provide incentive to continue to use the local independents.

ACTION: KH & CG to communicate

- Modbury have a “Marigolds Day”, 9am onwards with cleaning equipment to clean up the town, they also look to improve street furniture, hanging baskets or similar. Would funding be available for planters.

Funding was approved on the understanding that there are a minimum of ten Modbury Members.

ACTION: KH to provide details to CG.

- Modbury heritage trail, every Tuesday people meet and follow trails. A new updated map has recently been funded that will last for another two/three years. A request was made for the modified logo to be included on the map. **ACTION: PR to forward logo**

11. Communications/news to/from:

- Kingsbridge Town Council: Pressing for K5 reserve matters to be agreed and also for the employment land to be preserved.
- Salcombe Town Council: No further update
- Kingsbridge Information Centre: No further update
- Salcombe Information Centre: No update provided
- Modbury update: Concerns re White Hart Hotel, a handover has taken place.

12. AOB:

Post Office Communication - the Post Office has forwarded an email (not letter!) stating that they want to work together with local businesses, they have also listed all the facilities available from your local Post Office.

It is a disgrace that the Post Office see fit to send a communication of this nature when they are seeking to close Salcombe and Malborough sites.

ACTION: KH to write a suitable letter in response.

Devon/Plymouth Chamber Invitation

An invitation was received from the chamber, they have been working on delivering a strategy for 2019 as the County Chamber. They would like to bring us up to speed and invite us to share our top challenges we face as a local Chamber. Furthermore, they want to know how they can partner with us to share news and events.

Details of meeting are: Devon Chamber offices at **6pm on Tuesday 19th February.**

SD & KH are unable to attend, JSp will be requested to attend on behalf of the KSCC. **ACTION: KH**

SM: Train running half term, F&M festival first weekend of June.

WG – Frogmore closed 25/2 – 8th March – flood works two weeks, TTRO to be distributed as widely as possible.

Date of next Committee meetings 2019: 6th March, 1st May, 3rd July, 4th September, 6th November - venue Quay House, Kingsbridge 17.45hrs.