

KINGSBRIDGE & SALCOMBE CHAMBER OF COMMERCE

Minutes of Committee Meeting;

Date: 6 th November 2019		Venue & Time: Quay House, Kingsbridge, 17.45hrs
Present: Rebecca Weare (in the chair) Peter Richardson Cllr Anne Balkwill Sarah Burnett Catherine Gillen Cllr Nikki Turton Steve Mammatt Jackie Smith James Spencer SHDC Cllr Mark Long	In Attendance: Katharine Harrod – Secretary	Apologies: Samantha Dennis DCC Cllr Rufus Gilbert Carol Horton Raymond Hayes

[REF 2019/20 MINUTES](#)

033 WELCOME & APOLOGIES

034 AGREE MINUTES OF LAST COMMITTEE:

The minutes of 4th September 2019 were agreed without alteration.

035 MATTERS ARISING:

1. KCC accepted our offer of Associate Membership.
2. Kevin Moore has been added to the Speakers for the South Sands event in January
3. Envelopes from recyclable caddy bag materials, we have contacted Amanda Keetley re this and will bring more information back to the next meeting.

036 2019 PRIMARY GOALS:

- Increased Membership:
A new Membership Secretary, Grace Bibby has been brought on board, she is currently working with KH. A proposal containing ideas for increased members, new Membership Benefits and increased traffic to the website & social media will be brought to the next meeting. Membership currently stands at 174 Members including Kitley House Hotel who have agreed to join (a requirement of our visiting them for a Business Club).
Malborough Village Hall have been asked about events but no response. KH will work with Gail Allen to get a showcase event organised. **ACTION: KH**
- Business Clubs & Other Events
 - Dates for the Diary:
October – Jay Marriot advised he had an improved offering and it was agreed to delay the training until the new year.
21st November – Kitley House Hotel Business Club; Speakers include Kitley House, Helen Hart Devon & Plymouth Chamber and Simon Goldsmith Devon Contract Waste. Catherine Gillen is organising two local businesses to give hotspots, confirmation of this not yet received. An article will be forwarded to the gazette with a request for inclusion.

Speaker Suggestions: Kingsbridge Fair Week Presentation in January, South Devon College Apprentice Speaker, KCC 6th Form Professional Practice Award.

037 COMMUNICATIONS & PROJECTS (inc. relevant planning applications):

- Youth & Business Achievement Awards 2019: A decision has been made to delay this event until March. While promoting this event we've been making new contacts and engaging with businesses new to the KSCC. We wanted all contacts to have the opportunity to be a part of the event to increase the scale and give it a bigger impact across the area. The event is due to be held in March, at the same venue. KH has been in touch with all concerned. The work group will

KINGSBRIDGE & SALCOMBE CHAMBER OF COMMERCE

Minutes of Committee Meeting;

continue to develop the event for this new date. Instagram account to be created, Twitter, Facebook and LinkedIn to be utilised. **ACTION: Work Group**

- We have recently been approached by a parent with a view to taking on a pupil for a potential six-month period of volunteering as part of her DofE award. We have advised that we would be willing to work with the young lady and are awaiting a meeting date. The voluntary work would be in connection with the YABAs. It's early days in the process of engaging a volunteer, feedback to be provided if it progresses.
- Devon & Plymouth Chamber of Commerce Meeting. Helen Hart of D&PCC will be speaking at the Kitley House event to talk about how the Devon Chamber can best work with and support local businesses where possible.
- KCC Professional Practice Award for 6th Form Students. RW & KH attended a meeting at KCC re the award, this is an achievement that is certified from outside the college to inform universities, apprenticeship coordinators and employers that they have demonstrated themselves as a professional within their higher learning education. Support from the KSCC was confirmed at the meeting and we have subsequently been asked to speak to the students on 13th March 2020. Further update to be provided in January.
- KCC Heart of Kingsbridge Community and College Evening Feedback: This was a KCC exercise run by the Governors to encourage all areas of the community to work together, the local constabulary, a doctor from Norton Brook and a variety of local businesses attended. The event was well received in the community.
- NatWest Regional PMI Report: This is a monthly report that may be useful for our Member businesses, are queries re the legality of sharing/posting the details. It was agreed that a page with relevant information and links will be added to the website. **ACTION: JSp & KH**
- No relevant planning had been identified for discussion at this meeting.

028 TREASURERS REPORT

CURRENT CASH POSITION:

Bank Current Account:		£7,965.85
Includes:	Jack Tanner Award	(£508.64)
	Modbury Funds	(£1,158.34)
Net:		£6,298.87
Plus, Deposit Account:		£3,167.97
	TOTAL:	£9,466.40

- The Chamber contributed £400 to the Kingsbridge 800-year celebration and we have received a letter of thanks from the organising committee. £200 has also been contributed to the Kingsbridge Celebrates Christmas event to be held on Dec 7th.
- Modbury have taken £500 from their funds in support of their Christmas lights. At the meeting CG presented the Treasurer with £667 being the final income from this Summer's Barrow Market. This is an exceptionally positive outcome that essentially makes the support of the Christmas lights self-funding.

029 KINGSBRIDGE COMMUNICATIONS/NEWS:

1. **Town Council:** Lesley Crocker of SHDC has asked for the support of the KSCC in providing updates and positive publicity re the proposed Premier Inn. We have advised that we will provide updates but will not commented re our support or otherwise.

KINGSBRIDGE & SALCOMBE CHAMBER OF COMMERCE

Minutes of Committee Meeting;

The consultation document re the Kingsbridge Hotel has been received. KTC have requested to SHDC that this be put on hold until the New Year and a consultation be undertaken to establish exactly what people want to see on the land.

2. **Kingsbridge 800:** This was a successful one-off event, marking the 800th Anniversary of the town. The 800 Committee thank the Chamber of Commerce for their contribution and are happy to report that the event broke even in terms of finances.
3. **Kingsbridge Traders:** The group continues to meet (on the same day as the Chamber!!) and joint activities are planned for Christmas including two late night shopping evenings - Friday 29th November and Friday 20th December. If it is possible for you, as a business in Kingsbridge, to hold your Christmas drinks with your customers on the same day then that would be of benefit to the retailers. Equally if there is anything you could do to help make these a success then please let SD or Julia Wingate know.
4. **Kingsbridge Information Centre:** We are re-evaluating what we can offer to tourists and local businesses. If anyone has any thoughts on what role the Information Centre should be playing in our community in 2020, and would like to discuss this further, then please get in touch.

Some of you may not know that SD is the tourism representative on the partnership committee of the South Devon AONB and as such if you have any comments or suggestions for the South Devon AONB team then please address those to SD and she will represent your interests.

SD is now responsible for organising the Farmer's Market in Kingsbridge. It is of vital importance that this remains a viable in the future and SD would like to ask for your thoughts on what would make you use the Farmer's Market on a regular basis?

5. **Kingsbridge in Bloom/Leanne Carr Marketing:** Kingsbridge In Bloom attended a meeting in Westminster where the team were awarded with a gold award. KTC are looking to provide additional assistance to KIB.
This year we spent £1,100 on the marketing project organised by Leanne Carr. We thank Leanne for all her hard work. The PR support is vitally important, once the 2020 plans of KIB have been established we will talk with KTC with a view to continued support.
6. SM has got the new KDLR shed completed and is hopeful of a celebrity in attendance for the official opening.

030 SALCOMBE COMMUNICATIONS/NEWS:

1. **Salcombe Live:** Despite the weather it was deemed a success by all the venues taking part. Feedback of those attending was that the format worked well over Friday/Saturday/Sunday and early indications are that the event will be repeated in 2020. The majority of costs were underwritten by the SIC with some costs being met by smaller sponsors such as the KSCC.
2. **Town Council:** A positive compromise re the Whitestrand area has been reached with SHDC. Noted that the number of planning applications across the area has reduced recently.
3. **Information Centre:** The 2020 guide is due to be launched mid-December and will be the same format as previous years.

031 MODBURY COMMUNICATIONS/NEWS

1. **Parish Council:** The last Friday in November sees the switching on of the Christmas lights. CG will try to encourage local businesses to hold their social evenings on this date to further increase support of the town. **ACTION: CG**
2. **Information Centre:** No update provided.
3. **Modbury Membership Numbers:** We continue to seek new Modbury Members.

032 AOB

1. The January meeting falls due on 1st January, the committee agreed to meet at 5.45pm on Tuesday 7th January.

KINGSBRIDGE & SALCOMBE CHAMBER OF COMMERCE

Minutes of Committee Meeting;

2. During the poor weather last weekend, the local police stated that unless absolutely necessary people should not drive. This statement was not updated during the day. There was a direct impact on the economy with some businesses reporting that employees had taken the full day off as a result of the police message despite their being a significant improvement in the weather and the majority of roads being clear. We will refer to our HR experts for guidance and a hotspot at a future Business Club.

ACTION: KH

3. We have been asked if we want to adopt the domain name .uk, following discussion it was agreed that we do not want to do this.
4. Projector & screen being insured £56 per year for an all risks policy. This will be demonstrated at the next Business Club

MEETING ENDS 19.15 Hrs

DATES FOR THE DIARY:

The 2019 KSCC Meeting dates are: 7th January.

YABA Work Group meeting date: 4th December.

All meetings commence at 17.45hrs and are held at Quay House, Kingsbridge.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Katharine Harrod by the 3rd Wednesday in the month to ensure time for inclusion, circulation and study. If a Committee Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.